

PROVINCETOWN Condominium Association, Inc.

3400 New South Province Blvd. - Ft. Myers, FL 33907

Phone: 239-939-5535 Fax: 239-939-0584

Purchase Checklist

Seller _____ Buyer _____

Address: _____

Building # _____ Unit # _____ Closing Date: _____

1. Application Required Date Received _____
2. Application fee (Required with Application): \$50.00 Received _____
3. Copy of Contract (SELLER and BUYER names required) Received _____
4. Estoppel Request from Title Company Received _____
5. Estoppel Fee: \$100.00
6. Estoppel Letter will be RETURNED POST INTERVIEW.
7. Interview is required prior to issuing Consent to Transfer
Buyer to call Association office to schedule interview.
8. Consent to Transfer Fee: \$25.00

NOTE: Interviews are scheduled one week prior to closing. Items 1 thru 4 must be in the possession of the Provincetown Association office before the interview appointment can be scheduled.

9. Condominium Questionnaire will be completed upon request from the lender.
10. Condo Questionnaire Fee: \$150.00

**MAKE CHECKS PAYABLE TO:
PROVINCETOWN CONDOMINIUM ASSOCIATION, INC.**

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APPLICATION FOR PURCHASE APPROVAL

To: The Board of Directors of Provincetown Condominium Association, Inc.

DATE : _____ **CLOSING DATE:** _____

I (we) hereby apply for approval to purchase **Building #** _____ **Unit #** _____
Property Address: _____

Provincetown Condominium Association, Inc., and for membership in the Association.

To facilitate consideration of this application, I (we) represent that the following information is factual and true, and agree that any falsification or misrepresentation of the facts in this application will justify its automatic rejection. I (We) consent to your further inquiry concerning this application.

PLEASE PRINT LEGIBLY

1. Full Name of Applicant _____ D.O.B _____ SS# _____
 Driver's License # _____ State: _____
2. Full Name of Spouse _____ D.O.B. _____ SS# _____
 Driver's License # _____ State: _____
3. Current Address: _____
 City: _____ State: _____ Zip Code: _____
4. Home Phone: _____ Work Phone: _____ Cell Phone: _____
5. Citizen of U.S.? Self _____ Spouse _____ Retired: _____
6. Company Name _____
7. Business Address _____
8. Nature of Business or Profession _____
9. Position Held _____

10. The Association documents of The Provincetown Condominium Association provide an obligation of the unit owners that all apartment units are for single family residence only. Please state name, relationship and age of all other persons who will be occupying the unit regularly.

NAME	RELATIONSHIP	AGE
_____	_____	_____
_____	_____	_____

11. Three Personal References (local if possible):

Name _____	Address _____	Phone _____
City/State _____	Zip _____	_____
Name _____	Address _____	Phone _____
City/State _____	Zip _____	_____
Name _____	Address _____	Phone _____
City/State _____	Zip _____	_____

12. Bank Reference: _____

13. Have you ever been convicted of a felony or crime involving violence to persons or property? _____
If so, give full details: _____

14. Person to be notified in case of emergency: _____
Address _____ Phone _____

15. Make of Car: _____ Year: _____ Tag #: _____ State: _____
Make of Car: _____ Year: _____ Tag #: _____ State: _____

16. **I AM PURCHASING THE UNIT WITH THE INTENTION TO:**

- (1) Reside here on a full time basis: _____
- (2) Reside here part time: _____
- (3) Lease the unit: Full Time: _____ Seasonal: _____

PART TIME RESIDENTS OR OWNERS PLANNING TO LEASE (Full Time or Seasonal), PLEASE PROVIDE AN ALTERNATE MAILING ADDRESS.

Address: _____
City: _____ State: _____ Zip Code: _____
Home Phone: _____ Work Phone: _____ Cell Phone: _____

I (we) will provide the Association with a copy of our recorded deed within 10 days of closing.

I am aware of, and agree to abide by the Association Documents of Provincetown Condominium Homeowners Association, Inc., the Articles of Incorporation, By-Laws and any and all properly promulgated rules and regulations in effect within the terms of my (our) occupancy ownership. I acknowledge receipt of a copy of the Association rules.

I understand and agree that the Association, in the event a unit is leased, is authorized to act as the owner's agent, with full power and authority to take whatever action may be required, including eviction, to prevent violations by lessees and their guests, of provisions of the Association Documents of Provincetown Condominium Association, Inc., the Association's By-Laws, the Florida Condominium Act and the rules and regulations of the Association.

The Association office will advise the prospective purchaser within a 30 (thirty)-day period from the date of receipt of this application, whether this application has been approved.

Date: _____ Applicant Signature: _____

Applicant Signature: _____

A NON-REFUNDABLE CHECK FOR \$50.00, PAYABLE TO "PROVINCETOWN CONDOMINIUM ASSOCIATION, INC.", MUST ACCOMPANY THIS APPLICATION FOR THE PURPOSE OF DEFRAYING COSTS, DIRECTORY UPDATING, AND OTHER EXPENSES RELATED TO THE PROCESSING OF THIS APPLICATION.

DATE: _____ APPLICATION APPROVED _____ DISAPPROVED _____

BY: _____
Charles Shipley
Manager CAM/CFPM

Provincetown

Condominium Association, Inc.

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Fort Myers, FL 33907

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Frequently Asked Questions & Answers As of January 1, 2009

Q: What are my voting rights in the condominium association?

A: 1/420 per unit owned.

Q: What restrictions exist in the condominium documents on my right to use my unit?

A. Use restrictions are listed in Article 10 of the Declaration of Condominium.

Parking Identification decals are required for your two permitted vehicles and the rules and regulations state "No Pets".

Q: What restrictions exist in the condominium documents on the leasing of my unit?

A: The restrictions for leasing your unit are defined in Article 11 of the

Declaration of Condominium. A completed Application for Occupancy form with a check made payable to Provincetown Condominium in the amount of \$75.00,

A Provincetown Lease Addendum is also to be signed and witnessed by the Lessor and Lessee. This should all be completed before the approval interview.

Co-occupants added to the lease later, must complete a Co-Occupancy form with check in the amount of \$50.00 made payable to Provincetown Condominium.

Q: How much are my assessments to the condominium association for my unit type and when are they due?

A: The monthly maintenance assessment is \$227.00 due on the first day of each month.

If the payment is not received by the 20th of the month, a \$25.00 late fee and interest is added to the owner's account as an additional balance due.

Q: Do I have to be a member in any other association?

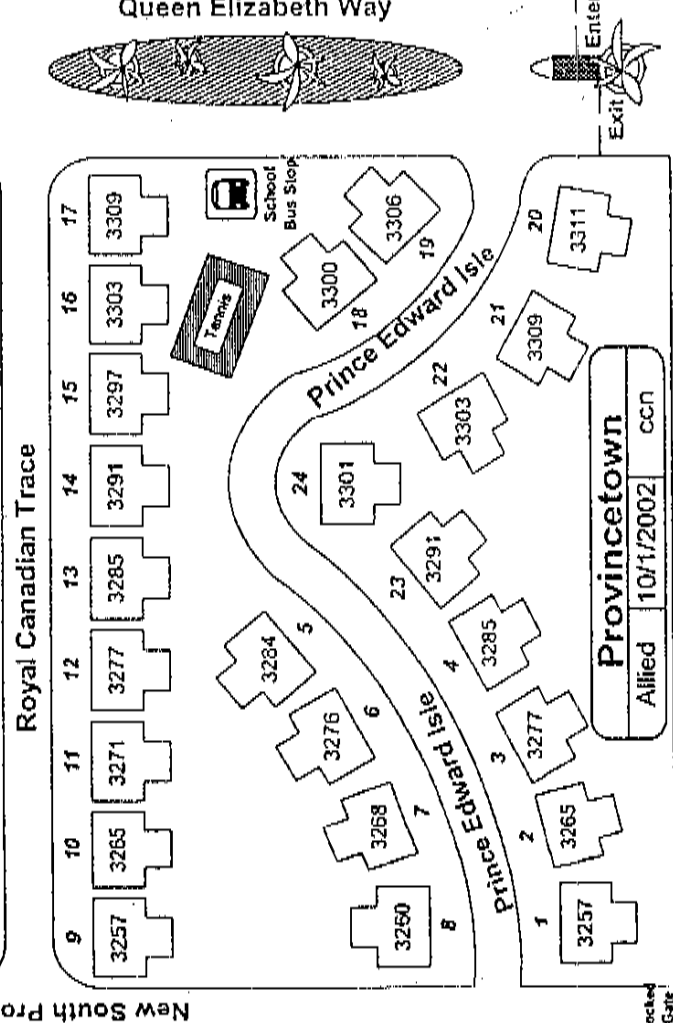
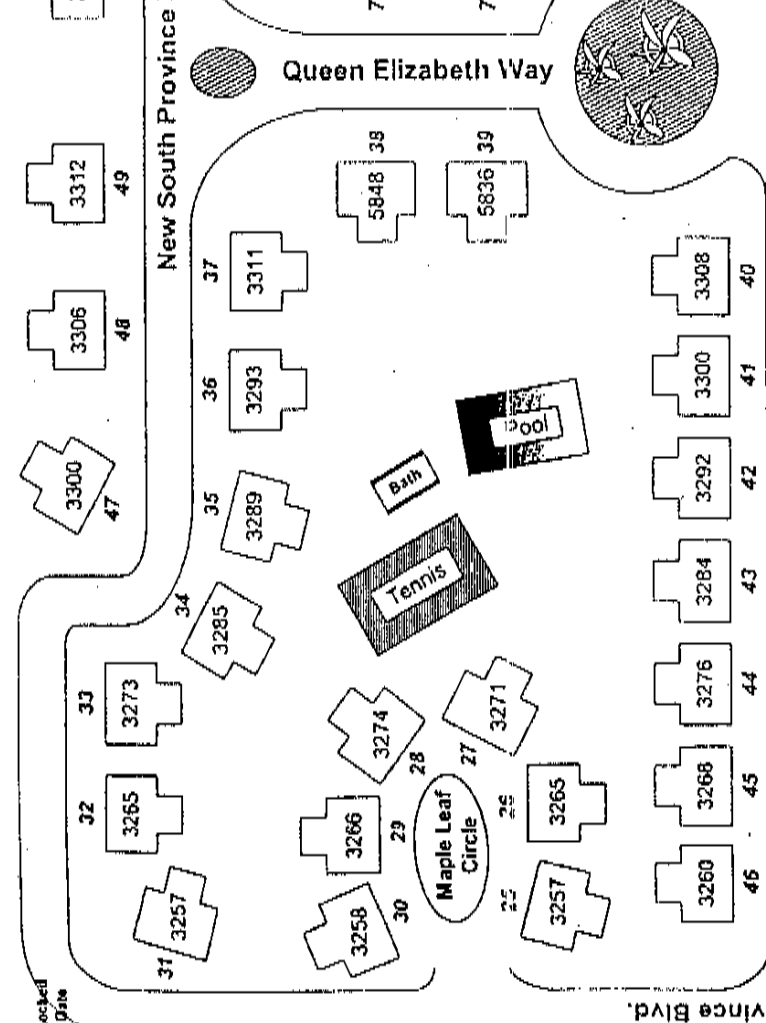
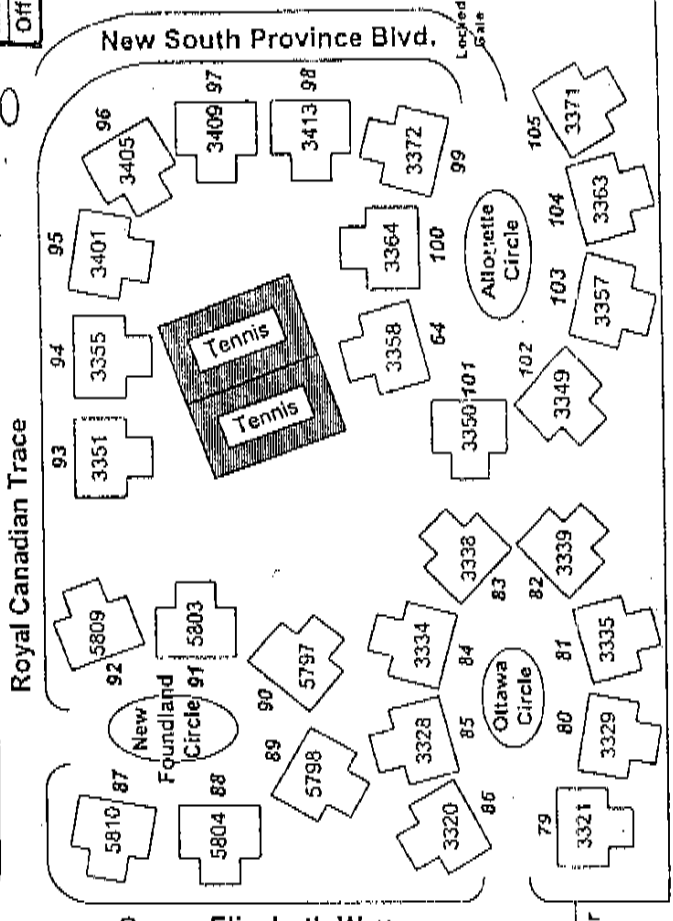
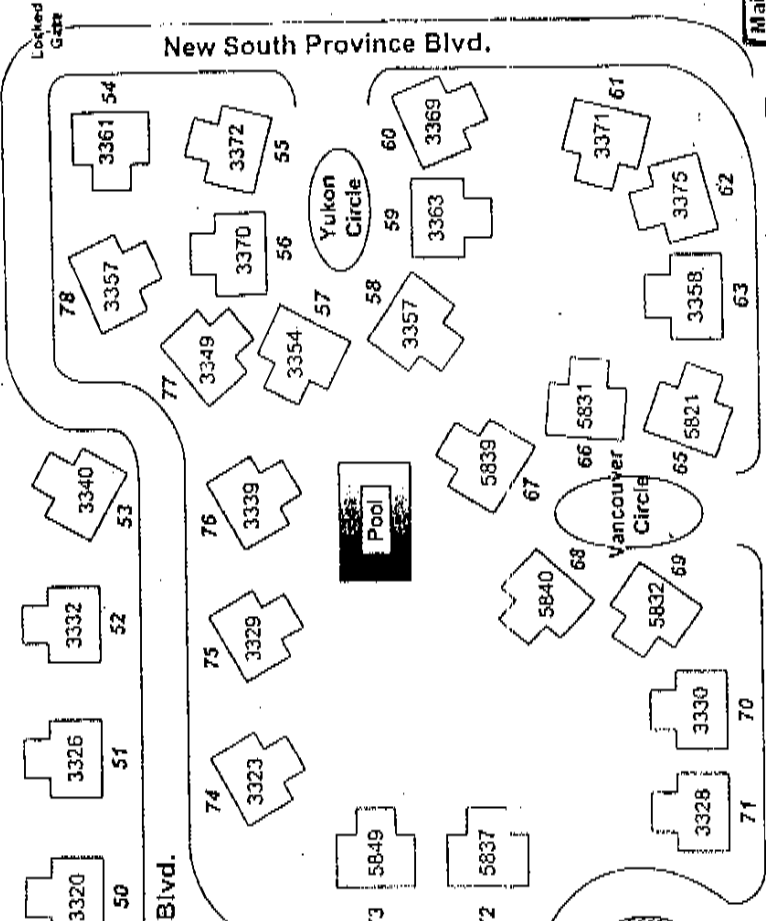
A: No.

Q: Is the condominium association involved in any court cases in which it may face liability in excess of \$100,000?

A: No.

NOTE

THE STATEMENTS CONTAINED HEREIN ARE ONLY SUMMARY IN NATURE. A PROSPECTIVE PURCHASER SHOULD REFER TO ALL REFERENCES AND EXHIBITS HERETO. THE SALES CONTRACT AND THE CONDOMINIUM DOCUMENTS.



Maint. Office

Provincetown
Allied 10/1/2002 ccn

College Parkway

College Parkway

Locked Gate

Locked Gate